



## **DRAFT MEETING MINUTES BOARD OF COMMISSIONERS LONE PINE FIRE DEPARTMENT**

Regular Meetings: The third Thursday of each month at 1730 hours. Location of the meeting is specified just below.

MEETING LOCATION: Lone Pine Fire Department Conference Room 130 N Jackson St Lone Pine, CA 93545

### **Special Meeting May 18th , 2023**

#### **1. CALL TO ORDER**

Call meeting to order at 1741 hours per Krista Sullivan, second per Rob Deforrest.  
Motioned 3-0.

#### **2. ROLL CALL/ESTABLISHED QUORUM**

Doug Manning	Member
Krista Sullivan	Member
Rob Deforrest	Member
Carl Bursell	Chief

#### **3. PUBLIC COMMENTS and PUBLIC FORUM**

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item.

- Jennifer, Ash present
- ICEMA inspection everything organized and in order passed inspection.

#### **4. AGENDA ADDITIONS/APPROVAL OF AGENDA**

Approve minutes from the regular meeting on April 27th (Attachment 1) motioned by Rob Deforrest second by Krista Sullivan, motioned passed 3-0.



## 5. FINANCIAL REPORT

- Accept and approve current financial report and payment of current invoices motioned by Krita Sullivan, second by Doug Manning, motion carried 3-0.
- Approved large items motioned by Krista Sullivan, second by Doug Manning, motion carried 3-0.
  - FASIS for 2021-2022 payroll adjustment in the amount of \$6,187.00.
  - LN Cutis \$14,761.75 for turn outs last years CAL Fire grant.

## 6. OLD BUSINESS

- Approval of March 23<sup>rd</sup>, 2023 Minutes motioned per Krita Sullivan, second by Doug Manning motion carried 3-0.
- Roof repairs proposed originally for May or June tentative start date for fixture, has not been started no update received.
  - Chief Bursell to make contact an get an update.
- Station 2 no update at the time Charmain Bursell not present
  - Krista Sullivan will reach out to EBC construction for a follow up.
- Verizon pulled offer at this time will look for different location.
- Continuing to work on all other old business.
- Station Rehab plan, status.
  - Phase one already paid for all material have been purchased.
  - Phase two needs an estimate brought June's meeting presented to the board.
- Next month revisit rate increase for calls and review budget for FY2024.
  - Check precedence up and down the Valley for reimbursement fees for fire and ambulance.
- Motion to fund costs for Fire Department web page, by Rob Deforest pay monthly for a 3-month trial period second per Krista Sullivan, motion carried 3-0.
  - Board approved Chief Bursell to sign agreement for web page.

## 7. NEW BUSINESS

- Calls YTD
  - Fire-18
  - EMS-87



- Formally accept LeRoy Kritz letter of resignation
  - Contact county and find out proper steps for moving forward and obtaining a new board member. -Norma Woods
  - Proclamation certificate – Rob Deforest
- MSAC Krista Sullivan will be attending.
- Possibility of prepositioning.

#### **8. NEXT SCHEDULED MEETING/AGENDA ITEMS**

June 15th at 1730 hours.

#### **9. ADJOURNMENT**

Meeting adjourned at 1817 hours motioned per Doug Manning second per Krista Sullivan, motion carried 3-0.

Ron Bursell, Chairman of the Board  
Norma Daughtry, District Secretary

## FINANCIAL REPORT

**Total in Deposits- \$2073.95**

**Invoices Paid during the period of 04/13/2023-05/18/2023**

<b>Payee</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>REASON FOR EXPENDITURE</b>
Cross Connections	04/28/2023	261.76	Radios
Cross Connections	05/09/2023	2058.06	Radios
Dewey Pest Control	05/09/2023	62.00	Pest Control
DWP	04/28/2023	79.56	Power
DWP	05/01/2023	215.99	Power
DWP	05/18/2023	80.30	Power
Frontier	05/12/2023	285.44	Phone Lines
Gardeners	05/09/2023	34.51	Supplies
Inyo Water System	04/19/2023	89.66	Water
Life Assist	04/28/2023	481.43	Medical Supplies
Life Assist	05/09/2023	2543.65	Medical Supplies
Life Assist	05/14/2023	210.62	
LP TV	04/28/2023	136.98	Internet
MT Investments	04/28/2023	256.79	Cerro Gordo Site Rent
Penguin Management Inc.	05/04/2023	1572.00	E-Dispatch
US Bank	05/01/2023	210.01	Copier
Verizon	05/12/2023	131.16	Hot Spot
WEX Bank	04/28/2023	1406.39	Mobil Gas Cards
WEX Bank	05/02/2023	495.46	Shell Gas Cards